

# Crawley Borough Council

## Licensing Committee

Agenda for the **Licensing Committee** which will be held **virtually - Microsoft Teams Live**, on **2 March 2021** at **7.00 pm**

Nightline Telephone No. 07881 500 227



**Chief Executive**

**Membership:**

Councillors

M G Jones (Chair), B J Burgess (Vice-Chair), M L Ayling, D Crow, F Guidera, J Hart, K L Jaggard, G S Jhans, K McCarthy, J Millar-Smith, C J Mullins, D M Peck and B A Smith

**Please note:** in accordance with Regulations in response to the COVID-19 Public Health Emergency, from April 2020 committee meetings are being held **virtually** via online video conferencing with committee members **in remote attendance only**. Any member of the public or press may observe a committee meeting (except where exempt information is to be discussed) via a link published on the Council's website **24 hours** before the scheduled start time.

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Switchboard: 01293 438000  
Main fax: 01293 511803  
Minicom: 01293 405202 DX:  
57139 Crawley 1  
[www.crawley.gov.uk](http://www.crawley.gov.uk)

Town Hall  
The Boulevard  
Crawley  
West Sussex  
RH10 1UZ

The order of business may change at the Chair's discretion

## Part A Business (Open to the Public)

	Pages
<b>1. Apologies for Absence</b>	
<b>2. Disclosures of Interest</b>  In accordance with the Council's Code of Conduct, councillors are reminded that it is a requirement to declare interests where appropriate.	
<b>3. Minutes</b>  To approve as a correct record the minutes of the Licensing Committee held on 9 November 2020.	5 - 8
<b>4. Public Question Time</b>  To consider any written questions that were submitted in advance and accepted in line with the Constitution. These will be read to the Committee and be followed by a response. The questioner will receive an emailed copy of the response given at the meeting. There will be no supplementary questions.	
<b>5. Proposed Fees and Charges for 2021/22</b>  To consider report HCS/28 of the Head of Community Services.	9 - 42
<b>6. Verbal Update - Decision Taken Under Urgency: Licensed Hackney Carriage and Private Hire Vehicles - Extend 11 Year Age Limit Due to Covid-19</b>  The Committee is asked to note that the Head of Community Services (in consultation with Councillor Jones, Councillor B Burgess, Councillor Jhans, and Councillor Jaggard) took an urgent decision on 9 February 2021 to extend the 11 year age limit of licensed vehicles due to COVID-19, with any extension being subject to the following conditions:  1. 12 month extension to run 01/02/21 – 31/01/22 only. 2. Those vehicles already afforded a 3 month extension (or other period) shall be awarded a further 9 months only, to ensure equality and fairness and allowing a 12 month extension in total. 3. The above is applicable only for those vehicles identified, for the term identified and is not transferrable to another vehicle.	43 - 44

4. A Certificate of Compliance is required at the application for an extension, and every 6 months thereafter.
5. An extension will be refused and the vehicle removed as a licensed vehicle if it is found that it does not meet the standards required by the Certificate of Compliance, and/or where the nominated Garage identifies a matter that impacts upon the vehicles safety or where it is no longer considered roadworthy.
6. A Nominated Licensing Officer of the Council may also form the view that to extend the term that a vehicle is licensed is unsuitable or inappropriate. This will be reviewed by the Team Leader for Health, Safety and Licensing, who will give written reasons where an extension is refused.

The decision was deemed 'urgent' as it could not wait until the next relevant Licensing Committee meeting, and it was therefore taken under, and in accordance with, [General Committee Procedure Rule](#) 18 (Urgent Action). The Chief Executive, who has authority under this provision to take urgent decisions, authorised the Head of Community Services to take the decision on her behalf.

Notification of the decision was published via the Councillors' Information Bulletin on 9 February 2021 and can be viewed in full [here](#).

## **7. Supplemental Agenda**

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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